

**CONNECTICUT DEPARTMENT OF CORRECTION  
JOB OPPORTUNITY**

**Correctional Locksmith**

**Please follow the specific application filing instructions at the bottom of this page**

**Open To:** The Public  
**Location:** Statewide Vacancies  
**Shift:** 1<sup>st</sup> Shift Monday - Friday  
**Salary:** \$44,924 - \$58,940 (Annually)  
**Closing Date:** Until Filled

**Minimum Qualifications:**

Considerable knowledge of construction, repair and maintenance of locks and mechanical and electromechanical security devices; considerable knowledge of tools, materials, methods and principles of locksmithing; considerable knowledge of correctional security measures; basic interpersonal skills; ability to quickly detect mechanical problems and apply corrective action; ability to maintain records and prepare reports; ability to read and interpret blueprints and/or diagrams; ability to perform under stress and remain stable in pressure situations; basic ability to detect and diagnose related electrical problems; basic ability in welding and other peripheral equipment repairs

**General Experience:**

Two (2) years of experience as a locksmith.

**Substitution Allowed:**

Two (2) years as a Correction Officer assigned to full time training in the locksmith area may be substituted for the General Experience.

**Special Requirements:**

Applicants must have reached their 18<sup>th</sup> birthday.

Incumbents in this class may be required to possess and retain a current Connecticut Motor Vehicle Operator's license.

**Note:**

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. State employees should be aware that your performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

**Application Instructions:**

Qualified candidates who meet the above requirements need to submit a cover letter, your last two (2) Performance Evaluations and an application for Employment (Form CT-HR-12) which is available at [http://www.das.state.ct.us/HR/Forms/CT-HR-12\\_Application.pdf](http://www.das.state.ct.us/HR/Forms/CT-HR-12_Application.pdf) . Please submit your information to:

**Kathy Callahan, Human Resources Specialist  
Department of Correction  
24 Wolcott Hill Road  
Wethersfield, CT 06109  
Fax: (860) 692-6864**

**The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.**